

CITY OF PERRYSBURG

September 16, 2011

To: Joe Lawless, President, and Members of City Council
From: Nelson D. Evans, Mayor
Regarding: Proposed 2012 City of Perrysburg Budget

The purpose of this memorandum is to transmit to Members of City Council the Proposed 2012 Budget for the City of Perrysburg.

Estimated 2012 General Fund Revenue, including the estimated beginning balance, is \$17,536,040 (the projected Income Tax Revenue accounts for \$14,000,000 of estimated revenue). The proposed General Fund Expenditures for 2012 are \$17,202,022. Overall, the "Combined Funds" Revenue, including the General Fund but excluding proprietary funds, is projected to be \$25,208,826.00. Combined expenditures are projected to be \$25,246,964.90.

The Water Fund Revenue estimate for 2012, including estimated beginning balance, is \$4,028,900.51. The estimated Water Fund Expenditures for 2012 are \$3,926,758.30.

The Water Pollution Control Fund Revenue estimate for 2012, including estimated beginning balance, is \$6,284,126.28. The estimated Water Pollution Control Fund Expenditures for 2012 are \$6,025,614.21.

I am listing some of the highlights that you will find in this proposed budget. All of these initiatives fulfill our City's mission and provide for continuity of programs, projects, preservation or improvement of City assets and service levels. These highlights are in no particular order.

Street Resurfacing – \$1,030,000 is set aside for the 2012 Road Resurfacing Program.

Water Line Replacement Project – We will begin replacing water lines in the older section of town. The first phase of this multi-year project is in the 2012 budget and subsequent phases will appear in the Five Year Capital Plan.

Fort Meigs Road Improvements (Roachton Road to Five Point Road) – Design and right-of-way acquisition is proposed.

Rotary Park Tennis Courts – Construction of five tennis courts with fencing and lighting is contemplated.

Wastewater Treatment Plant Phase 3 Post Design and Sewer System Review – Consultation is proposed for Phase 3 final design review and comprehensive city sewer system study.

Cherry Street Sewer Separation District 209 – Construction will commence in 2012. This is a partial debt project in the Sewer Fund.

Cherry Street Sewer Separation District 210 - The design for this district will commence in 2012.

Pine Street Water Line – South Boundary to Seventh Street waterline replacement and enlargement.

River Walk – Phase I – Engineering, construction and historical review would begin in 2012.

Additional Personnel – One part time Software Analyst for the office of Information Technology.

Motor Equipment – Several pieces of motor equipment are contemplated in the 2012 Budget in accordance with the Five Year Vehicle Replacement Program.

“Carry-Over” Projects - Several projects and initiatives that have been previously budgeted in 2011 or prior years will be carried forward into the 2012 Budget; e.g. the design of proposed fire station number 2; the Water Tower Projects; the completion of the design of the Wastewater Treatment Plant Phase 3; master planning for the River Walk; Cherry Street Sewer District 208; and Fire Division mobile data terminals. These and others will be discussed in preparation for the First Amendment to the 2012 Budget in February.

Initiatives or programs that are not included in this budget, but are subject to discussion during the committee review process:

1. Hiring one additional police officer
2. Planning and temporary alternative for public transportation - consultant
3. Hiring part time Police Division record clerk
4. Police and fire staffing review – consultant

The proposed 2012 Budget does not anticipate 2012 employee wage adjustments beyond current contractual “step” increases. It is noted that our existing Collective Bargaining Agreements expire in the first quarter of 2012.

Please be advised that some salary line items for senior level employees will reflect a percentage increase due to salary adjustments made following approval of the 2011 Budget - First Amendment. The proposed budget does not anticipate wage adjustments for Senior Level employees in 2012.

The proposed budget does not anticipate employee layoffs or furloughs and is funded to replace retiring or otherwise separated employees. Of particular note, City Administrator John Alexander has notified me of his intention to retire from city employment during the second quarter of 2012. That transition is contemplated in this budget.

The proposed budget maintains existing service levels to our City's residents and visitors.

No General Fund debt will be issued in 2012 and the initial funding of the Budget Stabilization Fund will be reviewed during the 2012 Budget First Amendment discussions early next year.

We look forward to presenting the Proposed 2012 Budget to the respective Council Committees beginning with the October committee meetings, with passage of the Approved 2012 Budget at Council's December 20, 2011 meeting.

As has been our practice, the Administration will bring forth the First Amendment to the 2012 Budget in February of 2012 upon the closure of the 2011 books.

I appreciate your consideration.

A handwritten signature in black ink, appearing to read 'Nelson D. Evans', written over a horizontal line.

Nelson D. Evans, Mayor

NDE/cs

cc: Judge Dwight Osterud
John P. Alexander, City Administrator
Jon Eckel, Director of Public Service
David Creps, Finance Director
Mathew Beredo, Law Director